

THE PHILLIPS COLLECTION

Duncan Phillips Centennial Exhibition

1920-1986

Finding Aid

**The Phillips Collection
Library and Archives
1600 21st Street NW
Washington D.C. 20009
www.phillipscollection.org**

CURATORIAL RECORDS IN THE PHILLIPS COLLECTION ARCHIVES

INTRODUCTORY INFORMATION

Collection Title: *Duncan Phillips Centennial Exhibition*

Author/Creator: The Phillips Collection Curatorial Department, Eliza Rathbone, Chief Curator

Collection No:

Size: .5 linear feet

Bulk Dates: 1986

Inclusive Dates: 1920 - 1986

Repository: The Phillips Collection Archives, Washington, D.C.

INFORMATION FOR USERS OF THE COLLECTION

Handling requirements: none

Preferred Citation: The Phillips Collection Archives, Washington, D.C.

Publication and Reproduction Rights: See Karen Schneider, Librarian, for further information and to obtain required forms.

ABSTRACT

Duncan Phillips Centennial Exhibition records hold material created and collected by Eliza Rathbone, currently Chief Curator, The Phillips Collection, throughout the process of organizing the 1986 exhibition. Included are research, exhibition planning documents and installation plans.

HISTORICAL NOTE

This exhibition marks the centennial of founder Duncan Phillip's birth and chronicles the evolution of the collection over its sixty-five year history.

SCOPE AND CONTENTS OF THE COLLECTION

These curatorial records were collected and created during the research, planning and execution of the *Duncan Phillips Centennial Exhibition* and catalogue. As Laughlin Phillips, son of the museum's founder wrote in the exhibition catalogue, "This exhibition... is intended to clarify by example some of the ideas which inspired his collection and his ways of showing it".

The exhibition opened at The Phillips Collection in Washington, D.C. on June 14, 1986 and closed August 31, 1986.

The primary creator of the exhibition planning records and the catalogue was Eliza Rathbone, Associate Curator.

The bulk of this collection consists of research and exhibition planning files. The records include correspondence; floor plans; articles; reviews; publicity; complementary programming; and installation design.

The remaining source material is comprised of copies of correspondence from Duncan Phillips (1927-1941), a National Endowment for the Arts grant proposal (1986), an interdepartmental progress report (1986) and an activities calendar (1986).

CUSTODIAL HISTORY AND ACQUISITION INFORMATION

The collection is owned by The Phillips Collection and was accessioned from the curator's office in accordance with the museum records schedule.

PROCESSING AND DESCRIPTION INFORMATION

Date Processed: Research materials processed by Michele De Shazo December, 2008 through January 12, 2009

Processed By: Michele De Shazo, Volunteer Archives Assistant, supervised by Karen Schneider, Librarian

Processing Notes: After an initial survey of the collection, some documents were identified as being of no future reference value for the collection, such as duplicate documents, expense reports, obsolete collection inventories, payment requisitions, and funding bids. These items were weeded with the librarian's approval. Original newsprint articles were copied onto acid-free paper; all documents were re-folded in acid free folders and metal paper clips were replaced with plastic clips.

Finding Aid Written By: Michele De Shazo, Volunteer Archives Assistant, supervised by Karen Schneider, Librarian

RELATED MATERIAL

Duncan Phillips correspondence in The Phillips Collection Archives

ARRANGEMENT OF THE COLLECTION

The collection is organized in one series:
Exhibition Planning 1920 - 1986

Within the Exhibition Planning series; *Correspondence* is arranged chronologically within the folder, *Source Material* is arranged chronologically within the folder, *Course and Lecture* is arranged alphabetically by institution within the folder, *General Articles* is arranged chronologically within the folder, *Installation / Floor Plans* is organized to follow the path of the visitor through the exhibition.

This collection maintains the original order created by Eliza Rathbone, Associate Curator.

SERIES DESCRIPTION

Series I: Exhibition Planning 1920 – 1986

Series I contains material assembled to facilitate the organization and execution of the *Duncan Phillips Centennial Exhibition*.

Box Inventory

Series I: Exhibition Planning 1920 – 1986

Folder 1	Correspondence 1986
Folder 2	Source Material 1920 – 1964
Folder 3	General Articles 1922 – 1986
Folder 4	Installation / Floor Plans
Folder 5	Education: Children's Guide
Folder 6	Concert Program: Last in the series of event honoring the centennial of Duncan Phillips' birth
Folder 7	Checkerboard Foundation: Filming Schedule, Invitation: Premiere of the Checkerboard Foundation Film "The Phillips Collection", Filming Overview
Folder 8	Publicity
Folder 9	Invitation: Duncan Phillips Centennial Exhibition Preview
Folder 10	Course and Lecture 1986: Belmont, Mary Washington College / Smithsonian Institution Resident Associate Program
Folder 11	Miscellaneous: Grant Proposal, Exhibition Activities Calendar, List of Architectural Drawings for The Phillips Collection